Subject: Re: Insurance for North Figueroa Assn/Highland Park

From: Misty Iwatsu <mistyli@aol.com>

Date: 01/28/2015 04:22 PM **To:** ellen.yuan@lacity.org

The d&O is on track4la. She did that a couple of weeks ago.

Misty Iwatsu, Executive Director North Figueroa Association Lincoln Heights Benefit Assoc. of L.A. 323 255-5030 Highland Park 323 359-3944 Lincoln Heights fax 323 257-1036, oldla.org

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----Original Message----

From: Ellen Yuan <ellen.yuan@lacity.org>
To: Misty Iwatsu <mistyli@aol.com>

Cc: Van Cise, Eugene <eugene.vancise@lacity.org>

Sent: Wed, Jan 28, 2015 4:15 pm

Subject: Insurance for North Figueroa Assn/Highland Park

Hi Misty,

Your invoice #NFADec14 is received. Please send a copy of D&O insurance coverage from 1/15/2014 to 1/15/2015. Please also have your insurance agent update in our insurance website Track4LA.lacity.org.

We won't be able to process your invoice until the insurance is updated in the system.

Regards,

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Ellen Yuan Neighborhood and BID Division Office of the City Clerk

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